

# IRISH FEST CAMDEN 2023

For the most up to date vendor information join the Facebook group, Vendors & Exhibitors of Irish Fest Camden: <https://www.facebook.com/groups/468562641851873>

## 2023 VENDOR CONTRACT

The 7<sup>th</sup> Annual Irish Fest Camden will be held at: Historic Camden, 222 Broad Street, Camden SC 29020 on Saturday, March 4, 2022 from 10:00 am – 5:00 pm.

Vendors and exhibitors reserving space at The 7th Annual Irish Fest Camden shall complete and e-sign the following contract with Irish Fest Camden, LLC, (IFC). All organizations, individuals, civic groups, and vendors are required to complete this document. IFC reserves the right to deny participation to any vendor. If an application is denied, payment will be refunded within thirty (30) days.

### General Rules and Regulations:

- Vendors shall conduct themselves in a respectable manner suitable for a festival with children and families. IFC reserves the right to remove any products or signage deemed offensive.
- Vendors shall not be permitted to roam or sell outside of their assigned location.
- IFC in its sole discretion shall have final approval over all products to be sold.
- Only one (1) direct sales or multi-level marketing representative per company will be accepted on a first come first serve basis upon receipt of payment and completed vendor contract/application.
- To ensure maximum profitability for our food vendors, IFC reserves the right to not accept vendors which have similar offerings to vendors whose applications were already received and accepted.
- Non-profit, civic and cultural exhibitors are not charged a space fee and therefore may not sell food, beverages, or other items. If you wish to sell items, please email [IrishFestVendor@gmail.com](mailto:IrishFestVendor@gmail.com).
- Food vendors may provide tables and chairs in front of your space.
- **VENDORS ARE PROHIBITED FROM SELLING ALCOHOLIC BEVERAGES.**
- **NO REFUNDS in the event of inclement weather. This is a Rain or Shine event.**
- **NO REFUNDS for cancellation after February 1, 2023.**

### Licenses/Taxes/Insurance:

- Vendors shall possess a City of Camden business license by completing the application at: [https://www.cityofcamden.org/sites/default/files/images/temporary\\_vendor\\_event\\_business\\_license\\_5\\_2018.pdf](https://www.cityofcamden.org/sites/default/files/images/temporary_vendor_event_business_license_5_2018.pdf) and sending payment directly to the City of Camden.
- Vendors are responsible for collection and submission of sales tax on all items sold.
- **All food vendors shall attach proof of insurance with this application. Applications without insurance certificate will not be processed.**

### Fire Marshal/DHEC Requirements:

- All food vendors which will be cooking must comply with the attachment in **Appendix 1: "Requirements for Cooking on Festival Grounds"**.
- All food vendors must provide a hand washing station or hand-sanitation (anti-bacterial gel).
- Food vendors shall remove all remaining food, grease, and trash collected at your booth from the grounds. Food vendors shall contain all grease and not allow leaks to the ground.

Irish Fest Camden 2023

- Food vendors MUST PROVIDE YOUR OWN TRASH CANS. Do not relocate festival trash cans to your space.
- Food vendors are subject to inspection by Fire Marshal.

**Set-Up, Electricity and Location:**

- Vendors may set up Friday, March 3rd from 10:00 to 2:00 pm and/or Saturday morning 7:00 – 9:00 am Please do not arrive outside of these hours.
- All vehicles must be removed from the field by 9:00 am Saturday morning.
- Vendors will not be allowed to leave until 5:00 pm, even if you have sold all items.
- Each vendor space is approximately 15' x 15'. You may reserve multiple, consecutive spaces.
- Your location is based on festival needs. Each vendor shall adhere to the pre-registered size of your space(s). Your location is not negotiable, nor transferable.
- Vendor instructions, map and spot # will be emailed to you approximately a week prior to the event. The ground will be chalked/flagged/marked with the spot numbers.
- Electricity is not available. Food vendors must supply your own generator. Vendors are responsible for securing extension cords to prevent tripping hazards.
- Vendors must supply all booth elements. You are encouraged to bring tents, umbrellas, tables, and chairs. Tables, chairs, or other items are not available to borrow from the festival committee.
- Vendors shall adequately weight tents. It doesn't take much of a breeze to lift a tent. Vendors will be located on grass and may use tent stakes. You may also use cinder blocks, sand bags, or weights.
- Please leave your space as you found it, free of trash and debris.

**General Release:**

The undersigned understands and accepts the terms of this agreement and does hereby release, acquit, and forever discharge Irish Fest Camden, LLC, its charitable partners, agents, representatives, employees, volunteers, and the venue Historic Camden of and from all manner of actions, suits, damages, claims and demands whatsoever in law or equity from any loss or damage of any nature of description, known or unknown, relating to the undersigned participation in Irish Fest Camden. Non-compliance with this agreement will result in being escorted out of the festival and end future participation.

By signing this document, I acknowledge receiving the Irish Fest Camden Contract, reading the regulations, understanding its contents, how they will apply, and agree to fully comply with the regulations.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

# IRISH FEST CAMDEN 2023 VENDOR APPLICATION

**Application deadline is February 1, 2023**

# of spaces requested		Fee per space	Subtotal
	Food Truck, specify Length and Width: _____ ft X _____ ft	\$250	\$
	Food Tent, specify Length and Width: _____ ft X _____ ft	\$250	\$
	Retail, Direct Sales, Multi-Level Marketing, Miscellaneous (15X15)	\$150	\$
	Original Works, Art, Handcrafted (15X15)	\$75	\$
	Non-Profit/Civic Organization [no sales] (15X15)	\$0	\$
	Cultural Exhibit, Display or Performance [no sales]	\$0	\$
<b>TOTAL:</b>			<b>\$</b>

List the items you plan to sell/display. Include prices of items for sale. You may also attach a photo of your price list or menu. Photos of your booth or items are not required, but is to the vendor’s advantage to help the committee select unique vendors. **Food vendors are encouraged to have at least one Irish menu item. This is not required, but may be to your advantage when food vendors are selected, since a limited number are accepted. All musical performances must be of Irish or Celtic theme/genre.**

---



---



---

Please indicate if you will need a generator. Electricity is not available at the venue. Please note any special requests (e.g., adjacent to another vendor), which will be considered, but not guaranteed.

---



---

**PLEASE PRINT CLEARLY:**

Name of Business, Vendor, or Organization: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

### **Appendix 1: Requirements for Cooking on Festival Grounds**

1. Portable fire extinguishers shall be provided, a minimum of 2A10BC in size, where any cooking or open flame is present.
2. Combustible materials shall not be located near any open flame or other device emitting flame, fire or heat.
3. Cooking areas shall be segregated by at least a 4 feet barrier to prevent traffic flow and accidental injuries.
4. Operations such as warming of foods, cooking demonstrations and similar operations that use solid flammables, butane or similar devices which do not pose an ignition hazard, shall be approved by the Fire Marshal before use.
5. All cooking and heating equipment shall be approved and safe for operation.
6. LP gas containers shall be located outside and away from paths of travel. Tanks shall be secured in place.
7. Outdoor cooking that produces sparks or grease-laden vapors shall not be performed within 20 feet of a tent, canopy or membrane structure.
8. Flammable-liquid fueled equipment shall not be used in any enclosed tents or canopies, because of harmful fumes and the potential of fuel spills.
9. Electrical power supply shall be plugged directly into an approved receptacle or power tap. Extension cords shall serve only one portable appliance. No open splices or open junction boxes allowed.
10. Ampacity of the extension cords shall not be less than the rated capacity of the portable appliance.
11. Extension cords shall be maintained in good condition without splices, deterioration or damage.
12. Extension cords shall be grounded when serving grounded portable appliances.
13. Extension cords and wiring shall be properly secured to prevent trip hazards.
14. Tents and membrane structures having an excess of 200 square feet and canopies in excess of 400 square feet may be used only upon approval of the Fire Marshal.
15. Tents, canopies and their appurtenances shall be anchored, roped, and braced to withstand elements of weather and prevent collapse. Adequate weight shall be used at all corners.